

I. In case you wish to contact us

Silvia Albert-Jahn: deals with incoming enrolment forms & registration: choice of courses, allocating room numbers, finances

Doris Schlott: all other questions (programme, travel, early arrival, special requests)

Please note **Haus Altenberg** DOES NOT TAKE ANY RESERVATIONS FOR THE OFFICIAL ENGLISH WEEK SUNDAY TO FRIDAY.

II. Travel

Can you offer a lift? Where from? **Are you looking for a long distance lift** to Haus Altenberg? Please let Doris know to help you find a match.

Flights

The closest airports are Cologne/Bonn (25 km) and Duesseldorf (60 km).

The other airport – quite misleadingly called Germany-West or Airport Weeze - is about 130 km west of Altenberg. This applies as well to Frankfurt-Hahn (but with regular bus connections from there to Cologne main station)

Trains & Public Transport

For your connection please check www.bahn.de For the English version please click 'Deutsch' on the top line and choose your language. This is what the top line looks like:



Your destination is **Altenberg, Odenthal**.

III. Lunch before registration starts on Sunday?

If you arrive on Sunday before registration starts and wish to join us for an additional lunch please write an email to anfrage@haus-altenberg.de in order to **sign up for a vegetarian or non-vegetarian lunch**, served between 12.30 & 1.30 pm. The price is € 8 per person which can be paid for directly at the reception desk.

IV. Early arrivals (Saturday or even Friday)

The night before the conference starts Haus Altenberg is nearly fully booked. Please contact Haus Altenberg well in time if you wish to arrive one night early. Inform them about the room you booked with us (single/double, with or without private facilities). They will do their best to avoid moving you to the originally allocated room on Sunday. Please pay your extra night at the reception desk during the week.

However, this only makes sense ***if you arrive at Haus Altenberg before 7pm***. Please bear in mind, that you have to check in at Haus Altenberg by 7pm. Afterwards the reception desk is closed.

If your plane/train arrives in Cologne or Duesseldorf on Saturday late afternoon / evening

we highly recommend to find a cheap hotel / hostel / B&B in Cologne (great choice on the internet), enjoy the flair of the city on Sunday morning and take the bus to Altenberg. Registration starts at 2pm, the opening lecture at 4pm.

V. Participants who don't stay overnight at Haus Altenberg

If you wish to commute / stay somewhere else the price for the **full board package excluding the breakfast is € 170.-** Please tick the relevant box on your enrolment form page 1.

The number of single rooms at Haus Altenberg is limited - first come, first served. In case you enrol only shortly before the English Week starts and really need a single room please check our website for information on B&Bs /hotels.

VI. Relevant Information on Haus Altenberg

What kind of standard to expect:

Please bear in mind that Haus Altenberg is run by the Catholic church and hosts many youth groups. Hence, all newly refurbished rooms in the main building are furnished in a modern, but basic and functional way.

In the bathroom you will find an ordinary hand towel. For your own comfort you may wish to **bring your own bigger bath towel** and a bathroom rug/mat for the floor. It might be sensible to bring **your own hair dryer**.

There are hotspots all over the premises. Most rooms have their own **internet access**. On request each guest can get an individual ID code to use the internet.